

Family Service Association of NEPA has an opening for a full time Parent Support Line Caseworker. Schedule is Monday through Friday, 8am to 4:30pm with an hour for lunch. Training is in person in the office. There is an opportunity to work from home after successful completion of training.

Parent Support Line Caseworker

QUALIFICATIONS: Associates Degree or Bachelors degree in Sociology, Social Work, Psychology, Anthropology, Political Science, History, Criminal Justice, Theology, Nursing, Early Education or Counseling, Information Technology, preferred; or qualification as a Mental Health Professional as defined by the PA Department of Public Welfare, or previous experience working in human service related field. Parenting experience preferred. Good community networking skills, public speaking skills and written and oral communication skills preferred. Familiarity with personal computer word-processing and databases required. Excellent phone skills required. **Bi-lingual preferred.**

GENERAL DUTIES: This casework position is responsible for delivering high quality information and referral and support services to parents within the community. The Parent Support Line Caseworker provides screening, assessment, and pre-referral consultation for dedicated parenting line when necessary and appropriate as worded in the job description for the position. The position requires, application of active listening skills to assess tone, affect, and other verbal cues; assessment for the presence of delusional or psychotic thought processes; assessment and determination of risk for children who may be in immediate physical danger due to child abuse, neglect, or sexual exploitation; assessment for detoxification of addictive substances and approval for payment of services when appropriate; and assessment of adults with disabilities who may be in immediate physical danger and in need of adult protective services. Full understanding of engaging with new parents to assist them in identifying resources in the community. Empathizing with new parents or soon to be new parents and how to engage with their child/ren and to be able to identify where they can go for assistance. Regular and predictable attendance is an essential function of this position.

Compensation is \$38,000 a year with benefits that start on the first day of employment. Agency pays 100% for employee premiums for health, dental, vision and life insurance. We also offer a 401(k) and paid sick and annual days and holidays.

Interested individuals should submit a cover letter and resume to:

**Janyne Gurnari, MHRM, PHR, Chief Operating Officer
FSA NEPA**

**31 West Market Street
Wilkes-Barre PA 18701**

Fax: 570-602-3101

Email: jgurnari@fsanepa.org

FSA NEPA is an equal opportunity employer.