

## **Functional Family Therapy (FFT) Supervisor**

**QUALIFICATIONS:** Master's degree in Social Work or related social service field required with at least five years of experience in a clinical setting working with clients involved with the child welfare system. Experience working with adolescents and/or families, and collaborating with other community providers required. Good community networking skills, public speaking skills and written and oral communication skills required. Familiarity with personal computer word-processing and databases required.

**GENERAL DUTIES:** This supervisory position is responsible for the oversight of FFT which is an evidence-based, short-term, intervention program to youth ages 11 to 18 who have behavioral and/or emotional problems and are involved with Luzerne County Children and Youth Services. This is a community based program, which requires frequent home, school, and community visits with adolescents and their parents/caregivers. Regular and predictable attendance is an essential function of this position. This position requires non-traditional and flexible hours. Under the direction of the Chief Program Officer, the FFT Supervisor will have the following specific responsibilities:

- a) Have a defined knowledge of and be capable of using the current DSM diagnostic categories for clients as appropriate, for purpose of understanding mental health.
- b) Have knowledge of services and resources within the community so as to make appropriate referrals to supplement the resources of the Agency.
- c) Maintain high standards of professionalism including a commitment to protecting client confidentiality at all times.
- d) Interface with Luzerne County Children & Youth to assure the continuity and quality of services provided.
- e) Oversee the accuracy of client service records, to include reporting data needed to complete the FFT program's quarterly quality assurance and outcomes reports.
- f) Adhere to FFT program goals, objectives and values.
- g) Distribute, complete, collect, compile and analyze program evaluation instruments.
- h) Review and approve, by signature, all case service plans, progress reports and discharge summaries.
- i) Hold all FFT program staff accountable for meeting the caseload size and performance criteria necessary to meet the operational and budgetary requirements of the program.
- j) Provide regular supervision and evaluate annually the performance of all FFT program staff.

**Salary is \$55,000/year with benefits that start on the first day of employment. Agency pays 100% for employee premiums for health, dental, vision and life insurance. We also offer a 401(k) and paid sick, annual, personal days and holidays.**

**Interested individuals should submit a cover letter and resume to:**

**Janyne Gurnari, MHRM, PHR, Chief Operating Officer**

**FSA NEPA**

**31 West Market Street**

**Wilkes-Barre PA 18701**

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FSA NEPA is an equal opportunity employer.